

Rushton Parish Council

Minutes of the Parish Council meeting

held on Wednesday 17th July 2024 at 7.00pm in the Village Hall

Present:

Councillors: Peter Hooton (Chair), Mike Brightman (Vice Chair), Joy Brightman, Sandy Cruickshank, Peter Palmer, Bill Parker, Yvonne Turner, Roger Gibbard

In attendance: Megan Ellis (Clerk/RFO) and NNC Councillor Jim Hakewill

1	Apologies Apologies were received from Cllrs O'brien and Milne.
2	Declarations of Interest There were no declarations of interest.
3	Clerk sent over link to Roger Gibbard so able to complete the declaration of interests form and booked Clerk, Cllr Turner and Cllr Gibbard on to 'Off to a flying start course for 19 th September.
3	Minutes of the meeting held on 22nd May 2024 The minutes of the meeting dated 22.05.2024 were agreed as a true and accurate record of the meeting.
4	Local Issues Updates a) Police: No update was provided in advance of the meeting. Cllr Hakewill will investigate who our local rep is. ACTION: Cllr Hakewill b) Mick George Landfill: Cllr Joy Brightman spoke with Steven Archer (Site Manager), he apologised for not being able to attend the RPC meeting and advised there are no updates to report and there have not been any recent complaints about litter or odours. Greg Wilkinson (Environmental Agency) reported that Mick George is working on the final capping of the last waste cell and installing gas wells into to the area. Greg will be carrying out an inspection of this work within a couple of weeks. Once completed, the only material going on the site will be soil type used for restoration. c) Speed Issues: Further discussed in item 13.
5	Public Open Forum No members of the public were present.

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6	<p>NNC Councillor Updates</p> <p>Cllr Hakewill provided an update on the Hamburger roundabout diversions. Clerk to request updates to actions taken following the November 2023 meeting from Cllr Smyth. ACTION: Clerk</p>
7	<p>Finance</p> <p>a. The accounts for the Parish Council and Community Minibus were reviewed and approved.</p> <p>b. Payments listed in the payment schedule were reviewed and approved.</p> <p>c. Emma to complete the relevant form to allow new Clerk Meg Ellis to approve payments and remove herself end of August. Bob King will also be removed. Action: Emma Fontaine/Clerk</p> <p>d. d) Cllr Brightman has requested the movement of £42k from the minibus account into the savings account for a better interest rate. The savings account has been set-up, Clerk to contact the bank once forms have been completed. ACTION: Clerk</p>
8	<p>Audit</p> <p>The auditor for the YE2025 Internal Audit of Rushton Parish Council will be Claire Tilley. Receipt of Documents – AGAR Form has been confirmed.</p>
9	<p>The requirements for the Transparency code were detailed by the Clerk and noted by the Council. Action: Clerk</p>
10	<p>Bio-Diversity Policy</p> <p>Cllr O'Brien will circulate his drafted policy for approval next meeting. ACTION: Cllr O'Brien.</p>
11	<p>Community Minibus</p> <p>Tribute made to John Jefferis and thanks for the many years he managed and drove the minibus. Positive comments have been made since the 'minibus makeover' project has been completed. Diocese of Peterborough is charging £10.00 per annum for parking the Minibus on the Church Land. Meeting to be held before the next meeting by all drivers to review the current minibus operation and look at some new ideas.</p>
12	<p>Recreation Ground</p> <p>Cllr Brightman advised that NNC will cut the grass regularly this year. Due to the poor weather conditions so far this year and other events/projects, we have not</p>

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	found time to carry out maintenance work. We are hoping to gather volunteers on Saturday mornings to help.
13	<p>Wind Farm Fund</p> <p>The wind farm Panel has approved applications for village hall repairs/maintenance totalling £ 13,270 and RPC Public Footpaths Improvements for £13,048. The balance of funds currently available for 2024 is £ 22,924.08. The next application deadline is the 20th of September.</p>
14	<p>Neighbourhood Plan</p> <p>Cllr O'Brien included in his report that AECOM are going to take on the SEA review for RPC and a few other parish councils in the same position. Any other updates will be shared.</p>
15	<p>Planning</p> <p>The following updates were provided:</p> <ul style="list-style-type: none"> • NK/2023/0736: Resubmission of KET/2010/0242 Lyndon Thomas for 2 x fishing lakes, buildings, car park and access. 2 amendments have been logged. Decision date planned for 26/02/24 but still no decision as of 15/07/24. • NK/2024/0194: Upper Lodge Farm, Rushton, manure store. Approved 6/6/24 • NK/2024/0341: Bunkers Hill Farm, Glendon. Flexible use of workshop to include farm shop. Decision- PRIOR APPROVAL NOT REQUIRED • NK/2024/0301: I M Kelly Holdings, Weekley Wood Avenue. Extension to existing building. Planning informed that there were no objections from RPC (PC626988388) Decision due 6/9/24 <p>It was resolved for Councillors to consider options for Planning Committee meetings in future.</p>
16	<p>Speed Device - Pipewell</p> <p>Cllr O'Brien reported that he has secured speed watch equipment for Pipewell over the period Saturday 17th August 2024 up to Saturday 14th September 2024. There are 5 newly trained volunteers to use this equipment. The objective is to capture speeding vehicles through the village and to register weight restriction breaches to report to the respective companies.</p>

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	Cllr. Mike Brightman confirmed that the funds for the replacement stolen Pipewell camera have been received and the new unit will now be purchased. A balance of £250.00 will be funded by the RPC. Further discussions with Cllr. Cruickshank will take place to produce a scope of works for the relocation of the existing speed camera in Station Road and associated works. A grant application will be made to NCF to fund these works.
17	Bio Diversity Policy It was resolved to adopt Cllr O'Brien's draft policy.
18	Bus Shelter Renovation Project Proposal for the works for the refurbishment of the bus shelter (replacement of the old notice board and installing the Village Map) will be submitted by 20th September for presentation to the approval panel on the 23rd of October.
19	Public Footpath/Stiles Project It is anticipated the work will commence at the beginning of August subject to the receipt of the contract. Requested for pre-approval from councillors for expenditure so there are no further project delays.
20	Website and Hosted Emails The Clerk will circulate costs relating to a suggested new website and gov.uk domain registered email addresses for both the Clerk and Councillors. Action: Clerk
21	It was resolved to hold the September meeting on Wednesday 25 th September at 7.00pm. The Clerk will check availability with the Village Hall team. ACTION: Clerk.
22	The meeting closed at 8.30pm. The next meeting of the Parish Council will be held at 7:00pm on Wednesday 25th September 2024 in the Village Hall.

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ACTION SUMMARY – JULY 2024

Item	Action	Who?
4	Cllr Hakewill to confirm who the local Police rep is for RPC.	Cllr Hakewill

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6	The Clerk will ask Cllr Smyth to provide his action responses from the November 2023 meeting.	Clerk
7c	Emma to complete the relevant form to allow new Clerk Meg Ellis to approve payments and remove herself end of August. Bob King will also be removed	Emma/Clerk
7d	Cllr Brightman has requested the movement of £42k from the minibus account into the savings account for a better interest rate once Clerk has access.	Clerk
9	The requirements for the Transparency Code were detailed by the Clerk and noted by the Council.	Clerk
16	Cllr M Brightman to Purchase replacement speed camera unit	Cllr. M Brightman
17	Cllr O'Brien will circulate his drafted bio-diversity policy for approval next meeting.	Cllr O'Brien
20	The Clerk & Cllr M Brightman will circulate cost details relating to a suggested new website and gov.uk domain registered e-mail addresses for both the clerk and Councillors.	Clerk/Cllr M Brightman
21	Clerk to re-arrange next Parish Council meeting with the Village Hall to take place on 25 th September.	Clerk

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